

**Ministry of Digital Economy
Department for Registration of Persons**

Addendum 02

**To the
Bidding Document**

**Procurement of Five Million of Preprinted Polycarbonate
Cards for the Issuance of National Identity Card**

IFB No: DRP/ACC/07/33/2025

Section/part	Item/ Item No.	Text of Amendment
Section 2 - Bid Data Sheet	ITB 7.1	No request for clarifications will be considered after 08 th January 2026
Section 2 - Bid Data Sheet	ITB 20.1	The bid shall be valid up to 19 th June 2026
Section 2 - Bid Data Sheet	ITB 21.1	Bid Security shall remain valid up to 14 th August 2026 Amount should be LKR 18,000,000.00
Section 2 - Bid Data Sheet	ITB 24.1	The deadline for bid submission is: Date: 23 rd January 2026 Time: 02.00 p.m. (Local time)
Section 4 - Bidding Forms	Manufacturer's Authorization	Removed the format included in Bidding Document and replaced Annex-1 of Addendum 02
Section 4 - Bidding Forms	Non-collusion Affidavit	Removed the format included in Bidding Document and replaced Annex-2 of Addendum 02
Section 8 - Special Conditions of Contract	GCC 16.3	Letter of credit will be issued by the purchaser as the payment for each purchase order and release of payment will be done as per 16.1 clause.

All Bidders must consider all amendments specified above table herewith as an Addendum to the Original Bidding Document, and must be included in the Bid duly signed by the relevant authority. Bid shall be complied all clarifications, explanations, amendments and requirements specified in this Addendum Bid shall be rejected as non-responsive otherwise.

Bidders are advised to use the **Annex-1 of Addendum 02 and Annex-2 of Addendum 02** with the Bidding Document attached herewith.

The Chairperson,
High Level Procurement Committee,
Ministry of Digital Economy,
Level 11, Unit No: 1101, One Galle Face Tower,
No.1 A, Centre Road, Galle Face,
Sri Lanka.

Dear Sir,

Procurement of Five Million of Preprinted Polycarbonate Cards for the Issuance of National Identity Card

IFB No: DRP/ACC/07/33/2025

We hereby certify that Addendum 02 contains 01 page and Responses to Clarifications-2 contain 01 page have been received by us and considered for pricing and bidding as a part of the Bidding Document in accordance to the “Instructions to Bidders”, Clause 11 – Documents Comprising of the Bid, in Bidding Document.

Yours Truly,

Signature of the Bidder:

Company Seal

Date

“Bidders shall enclose this letter with the “ORIGINAL” of Bid submission as a bid validity and completeness requirement.”

Manufacturer's Authorization - Revised

Date: *[insert date (as day, month, and year) of bid submission]*

Invitation for Bid No.:

To: Commissioner General,
Department for Registration of Persons,
13th Floor, "Suhurupaya",
Sri Subhuthipura Road,
Battaramulla.
Sri Lanka.

We *[insert complete name of the manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of manufacturer's factories]*, do hereby authorize *[insert complete name of the bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and/or brief description of the goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 28 of the General Conditions, with respect to the goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of *[insert complete name of the manufacturer]*

Dated on _____ day of _____, _____ *[insert date of signing]*

-- Note --

All italicized text is for use in preparing this form and shall be deleted from the final document.

The bidder shall require the manufacturer to fill out this form in accordance with the instructions indicated. This letter of authorization should be signed by a person with the proper authority to sign documents that are binding on the manufacturer. The bidder shall include it in its bid, if so indicated in the Bid Data Sheet (BDS).

Non-collusion Declaration (Relevant Reference to the Procurement Guidelines - 1.5)

I, the undersigned bidder/ bidder's representative/ bidder's agent, honestly, truthfully and solemnly declare that;

- (a) I, nor any other member, agent or representative of the firm/ company/ corporation/ partnership/ sole proprietorship that I represent, have entered into any combination, collusion or similar agreement with any person in connection with the prices to be submitted by any person with respect to the invitation for bid;
- (b) I, nor any person who represents me have acted to prevent any person from submitting a bid or to induce any person to refrain from submitting a bid in connection with the intention for bid (Bid No. DRP/ACC/07/33/2025);
- (c) This bid is not submitted in collusion with any other bid and is not made pursuant to any agreement, understanding or association with any other person in relation to such bid.

I declare that, I have not received and will not accept any discount, fee, reward, commission or anything of value, directly or indirectly, from any person, company or corporation in connection with the submission of this bid.

I further declare that, I have not given and will not give any discount, fee, reward, commission or anything of value, directly or indirectly, to any person, company or corporation in connection with the submission of this bid.

I, taking full responsibility for ensuring the absence of collusion, hereby pledge to abide by fair and ethical competitive practices throughout the entire procurement process and to fully comply with the relevant Procurement Guidelines issued by the National Procurement Commission.

I hereby declare that all the statements made by me above are true and correct.

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Signature of the Declarant